

**COMMUNION ROTA - revised**

**May - August 2010**

DATE			SERVING POSITION							
			1	2	3	4	5	6	7	8
MAY	02	6.30PM	B Cobham	M Cobham	C Guyatt	F Bannister	S Bannister	E Heddle	C Mann	O Staines
	16	9 AM	E Harden	F Heddle	M Hyde	P Jackson	R Leadley	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
JUNE	16	10.30AM	M Alexander	M Brown	S Laking	E Edwards	J Harriss	J Moore	J Nathan	S Park
	06	6.30PM	D Stranks	S Stranks	B Cobham	M Cobham	C Guyatt	F Bannister	S Bannister	E Heddle
	20	9AM	A Rayner	J Stables	D Stables	S Stoner	E Harden	xxxxxxxxxxxx	xxxxxxxx	xxxxxxxxxxxx
JULY	20	10.30AM	N Snoad	J White	M Alexander	M Brown	S Laking	E Edwards	J Harriss	J Moore
	04	6.30PM	C Mann	O Staines	D Stranks	S Stranks	B Cobham	M Cobham	C Guyatt	F Bannister
	21	9.00AM	F Heddle	M Hyde	P Jackson	R Leadley	A Rayner	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
AUG	21	10.30AM	J Nathan	S Park	N Snoad	J White	M Alexander	M Brown	S Laking	E Edwards
	08	6.30PM	S Bannister	E Heddle	C Mann	O Staines	D Stranks	S Stranks	B Cobham	M Cobham
	15	9.00AM	J Stables	D Stables	S Stoner	H Harden	F Heddle	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
	15	10.30AM	J Harriss	J Moore	J Nathan	S Park	N Snoad	J White	M Alexander	M Brown

- ◆ If you are unable to fulfil your duty **you must arrange a swap with someone else on the rota and notify the office so that the notice sheet can be amended accordingly.** This is really important because trying to fill gaps as communion is being served results in people being distracted. The people listed below are normally available at the services indicated. Please try and arrange a swap with someone from your own service list before approaching those with names shaded as they are already serving on other lists. Thank you.
- ◆ **Please turn to the back of this sheet for further instructions.**



## INFORMATION FOR SERVERS

- When passing the bread, please **pass right along *alternate*** rows in the block.
- When passing the wine, pass to **the center only** of *each* row in the block. (11am & 6.30pm)
- **9.00am – Pass right along the rows. Servers 2, 3 & 4 will have 2 trays.**
- The last server to be handed the bread & wine by the pastor should serve the pastor.

**Please note** that the plan (plan overleaf) numbers 1-8 facing the back of the church (Caulfield Road). Therefore number 1 is the Thorpedene Gardens side of the Church. It would be really helpful please if you would keep to your allotted position and do not leave the musicians side of the Church to someone else if this is where you are placed on the rota. We do realise that this is a difficult row to serve.

**If you are unable to take your turn** on the rota, it is imperative that you find a replacement from the list of names on your rota and inform the office that you have arranged a swap. This will be most helpful to the office and to the pastor/s taking the service & will also prevent the need for the pastors to look around at the last minute for extra servers.

